# VCAL provider name:

**VCAL strand: Literacy Skills**

**VCAL level/unit: Intermediate Reading and Writing**

**Teacher name:**

**Teacher email address:**

**Teaching VCAL for the 1st time Y/N**

**Teaching the VCAL strand for the 1st time Y/N**

**Date:**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| ***Overview of the assessment task and the project/theme it is linked to: (100 words maximum)***  ***Student roles and responsibilities in relation to the task:***  ***Level of teacher support:***   |  |  |  | | --- | --- | --- | | **Is the activity included in this template part of an integrated program?** | **Yes** | **No** | |  |  |   ***Please indicate the other VCAL units and learning outcome/s that are also met by this integrated program***   |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | |  | **Unit title1** | **Level2** | **LO1** | **LO2** | **LO3** | **LO4** | **LO5** | **LO6** | **LO7** | **LO8** | | **Literacy Skills** |  |  |  |  |  |  |  |  |  |  | | **Numeracy Skills** |  |  |  |  |  |  |  |  |  |  | | **Work Related Skills** |  |  |  |  |  |  |  |  |  |  | | **Personal Development Skills** |  |  |  |  |  |  |  |  |  |  | |

1 You may abbreviate unit references, e.g. ‘R/W’ for Literacy Skills – Reading and Writing, ‘O/C’ for Literacy Skills – Oral Communication or ‘U1’ for Unit 1.

2 You may abbreviate level references, i.e. ‘F’ for Foundation, ‘I’ for Intermediate or ‘S’ for Senior.

**Assessment Template: Literacy Skills Intermediate Reading and Writing**

**Learning outcome 1**

Writing for self-expression

Write a recount, narrative or expressive text.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |  |  |
| --- | --- | --- |
| **Task Description:** **Must be completed by the teacher** | | |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Use the processes of planning, drafting and editing to produce written texts. |  |  |
| b) Use language and tone appropriate to the text’s purpose and audience. |  |  |
| c) Sequence and structure information, ideas and events to suit purpose. |  |  |
| d) Link several pieces of information within a text rather than treating them as separate units. |  |  |
| e) Spell, punctuate and use grammar with reasonable accuracy. |  |  |

**Learning outcome 2**

Writing for practical purposes

Write an instructional or transactional text.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |  |  |
| --- | --- | --- |
| **Task Description:** **Must be completed by the teacher** | | |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Use the processes of planning, drafting and editing to produce written texts. |  |  |
| b) Use language and tone appropriate to the text’s purpose and audience. |  |  |
| c) Sequence and structure information and/or ideas logically to suit the purpose. |  |  |
| d) Present several separate pieces of information within a text, including detailed factual descriptions or data. |  |  |
| e) Spell, punctuate and use grammar with reasonable accuracy. |  |  |

**Learning outcome 3**

Writing for knowledge

Write a report, explanatory or expository text.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |  |  |
| --- | --- | --- |
| **Task Description:** **Must be completed by the teacher** | | |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Use the processes of planning, drafting and editing to produce written texts. |  |  |
| b) Use language and tone appropriate to the text’s purpose and audience. |  |  |
| c) Sequence and structure information and ideas logically to suit the purpose. |  |  |
| d) Relate several separate pieces of factual information within a text rather than treating them as separate units and reach a conclusion. |  |  |
| e) Spell, punctuate and use grammar with reasonable accuracy. |  |  |

**Learning outcome 4**

Writing for public debate

Write a persuasive, argumentative or discursive text.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |  |  |
| --- | --- | --- |
| **Task Description:** **Must be completed by the teacher** | | |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Use the processes of planning, drafting and editing to produce written texts. |  |  |
| b) Use language and tone appropriate to the text’s purpose and audience. |  |  |
| c) Sequence and structure ideas and arguments to suit the purpose. |  |  |
| d) Relate several ideas or pieces of information within a text rather than treating them as separate units. |  |  |
| e) Provide evidence and argue persuasively for a point of view. |  |  |
| f) Spell, punctuate and use grammar with reasonable accuracy. |  |  |

**Learning outcome 5**

Reading for self-expression

Demonstrate that meaning has been gained from reading a narrative, recount or expressive text.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |  |  |
| --- | --- | --- |
| **Task Description:** **Must be completed by the teacher** | | |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Identify the purpose of the text, including any inferred purpose. |  |  |
| b) Identify the main ideas and key words used to express them. |  |  |
| c) Identify the means used by the author to achieve the purpose of the text. |  |  |
| d) Compare or contrast with other texts. |  |  |
| e) Evaluate and express an opinion on the effectiveness of text. |  |  |

**Learning outcome 6**

Reading for practical purposes

Demonstrate that meaning has been gained from reading an instructional or transactional text.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |  |  |
| --- | --- | --- |
| **Task Description:** **Must be completed by the teacher** | | |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Identify the purpose of the text, including any inferred purpose. |  |  |
| b) Identify the main ideas and key procedures. |  |  |
| c) Identify the means used by the author to achieve the purpose of the text. |  |  |
| d) Compare or contrast with other texts. |  |  |
| e) Evaluate and express an opinion on the effectiveness of the text. |  |  |

**Learning outcome 7**

Reading for knowledge

Demonstrate that meaning has been gained from reading an explanatory, expository or informative text.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |  |  |
| --- | --- | --- |
| **Task Description:** **Must be completed by the teacher** | | |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Identify the purpose of the text, including any inferred purpose. |  |  |
| b) Identify the main ideas, supporting ideas and any examples. |  |  |
| c) Identify the means used by the author to achieve the purpose of the text. |  |  |
| d) Compare or contrast with other texts. |  |  |
| e) Evaluate and express an opinion on the effectiveness of the text. |  |  |

**Learning outcome 8**

Reading for public debate

Demonstrate that meaning has been gained from reading a persuasive, discursive or argumentative text.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |  |  |
| --- | --- | --- |
| **Task Description:** **Must be completed by the teacher** | | |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Identify the purpose of the text, including any inferred purpose. |  |  |
| b) Identify the means used by the author to achieve the purpose of the text. |  |  |
| c) Identify the main arguments, ideas or suggestions used in the text. |  |  |
| d) Compare or contrast with other texts. |  |  |
| e) Evaluate and express an opinion on the effectiveness of the text. |  |  |
| f) Express own opinion on the subject and give supporting reasons. |  |  |