# VCAL provider name:

**VCAL strand: Literacy Skills**

**VCAL level/unit: Foundation Oral Communication**

**Teacher name:**

**Teacher email address:**

**Teaching VCAL for the 1st time Y/N**

**Teaching the VCAL strand for the 1st time Y/N**

**Date:**

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| ***Overview of the assessment task and the project/theme it is linked to: (100 words maximum)******Student roles and responsibilities in relation to the task:******Level of teacher support:***

|  |  |  |
| --- | --- | --- |
| **Is the activity included in this template part of an integrated program?** | **Yes** | **No** |
|  |  |

***Please indicate the other VCAL units and learning outcome/s that are also met by this integrated program***

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Unit title1** | **Level2** | **LO1** | **LO2** | **LO3** | **LO4** | **LO5** | **LO6** | **LO7** | **LO8** |
| **Literacy Skills** |  |  |  |  |  |  | **N/A** | **N/A** | **N/A** | **N/A** |
| **Numeracy Skills** |  |  |  |  |  |  |  |  |  |  |
| **Work Related Skills** |  |  |  |  |  |  |  |  |  |  |
| **Personal Development Skills** |  |  |  |  |  |  |  |  |  |  |

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1 You may abbreviate unit references, e.g. ‘R/W’ for Literacy Skills – Reading and Writing, ‘O/C’ for Literacy Skills – Oral Communication or ‘U1’ for Unit 1.

2 You may abbreviate level references, i.e. ‘F’ for Foundation, ‘I’ for Intermediate or ‘S’ for Senior.

**Assessment Template: Literacy Skills Foundation Oral Communication**

**Learning outcome 1**

Oracy for self-expression

Use and respond to spoken language to explore with others story and life experiences*.*

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |
| --- |
| **Task Description:** **Must be completed by the teacher** |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| * 1. Participate in or share a short discussion, account or anecdote.
 |  |  |
| * 1. Make some use of verbal and non-verbal features of spoken communication, which may include intonation, eye contact, gesture and pace.
 |  |  |
| * 1. Begin to recognise the role that verbal and non-verbal features play in conveying meaning in other oral presentations.
 |  |  |
| * 1. Reflect and evaluate the effectiveness of spoken language.
 |  |  |

NB: It is important that cultural awareness and sensitivity is considered in developing assessment tasks.

**Learning Outcome 2**

Oracy for knowledge

Use and respond to spoken language that presents information about familiar topics.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |
| --- |
| **Task Description:** **Must be completed by the teacher** |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Take part in a talk or discussion to provide or elicit information on a familiar topic. |  |  |
| b) Identify key points from a brief informative talk. |  |  |

**Learning outcome 3**

Oracy for practical purposes

Use and respond to spoken language in short transactions in familiar contexts.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |
| --- |
| **Task Description:** **Must be completed by the teacher** |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Give instructions taking into account the needs of the listener. |  |  |
| b) Exchange or obtain goods or services in real or simulated settings. |  |  |
| c) Identify the key instructions in a short oral transaction. |  |  |
| d) Evaluate the effectiveness of language used. |  |  |

**Learning outcome 4**

Oracy for exploring issues and problem-solving

Use and respond to spoken language to explore issues or solve problems on a familiar topic.

*Description of what the student will be required to do in order to demonstrate successful completion of the learning outcome:*

|  |
| --- |
| **Task Description:** **Must be completed by the teacher** |
| **Elements** | **Activities to demonstrate achievement of elements** | **Evidence to demonstrate achievement of elements** |
| a) Express a point of view about an issue and elicit the point of view of another or others. |  |  |
| b) Participate in an oral exchange requiring some negotiation. |  |  |
| c) Demonstrate active listening. |  |  |